

Kyra Hays

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Objective

Seeking a position with a thriving company that will allow me to pursue my career and gain new knowledge and skills in a positive environment.

Experience

Carriage Inn Bryan, TX, Wait Staff

July 2018 – Present

- Provided exceptional, personalized customer service to every resident when they enter and for the duration of their time while dining
- Maintained clean tables throughout dining hours and continuously provided a clean and comfortable atmosphere
- Provided a professional work environment with a positive energy and attitude but performing duties in a timely manner

A&M United Methodist Church College Station, TX, Child Care Provider

January 2018 – Present

- Oversaw children continuously during indoor and outdoor activities while also creating safe playtime environment
- Greeted parents and families when dropping off children at facility and when departing
- Maintained tidy daycare room for exiting and incoming children for optimum experience

CVS Pharmacy Fort Worth, TX, Shift Supervisor

December 2015 – October 2017

- Executed store operations during shifts; including counting tills and checking in vendors
- Oversaw other employees to accomplish tasks in a timely manner and preform proper duties
- Trained several new employees with the workings of the store along with the individual day to day tasks

Education

Associates in Arts

Tarrant County College, Fort Worth, TX

May 2017

- Emphasis in Cornerstone Honors Program
- Honors list recognition for 2016 and 2017
- Historian and Treasurer for Honors Club

Bachelors In Horticulture

Texas A&M University, College Station, TX

In Progress

- Emphasis in Floral Design / Event Planning
- Minor in Tourism Management
- Deans list recognition for 2018

Skills

- Certified in First Aid/CPR
- OSHA 10 Certified
- Food Handler's Permit
- Proficient in Microsoft Office
- Excellent communication and math skills

References

References are available on request.